

# Mid-Term Report Submission Schedule & Mid-Term Progress Report Preparation Guidelines. (All Branches of B.Tech-2017)

Ver 1.3

All Students of B.Tech Final year are required to submit their midterm training progress report as per given Schedule and format. The Report submitted after this date will not be considered and accepted.

***Students have to submit the Midterm Progress report as per Schedule.***

***The teacher Incharge will be as Follows:***

Mechanical Engg. Dept.	Mr. Rajesh Kumar	10 <sup>th</sup> April 2017
Biotech Engg. Dept.	Dr. Sonia	12 <sup>th</sup> April 2017
Computer Science Engg. Dept.	Mr. Dheeraj Khurana Mrs. Kamna Solanki	12 <sup>th</sup> April 2017
ECE Engg. Dept	Mr. Vikas Sindhu	8 <sup>th</sup> April 2017
Electrical Engg. Dept.	Mr. Vipin Kumar	11 <sup>th</sup> April 2017
Civil Engg. Dept.	Mrs. Isha Verma	06 <sup>th</sup> April 2017 (Roll No 1-40)
	Mr. Vineet Dhawan	07 <sup>th</sup> April 2017 (Roll No 41-75 & Reappear)

**Information & guidelines for Industrial Training / Project (for All Branches)8<sup>th</sup> sem**

1. The company/Institute should be a private limited company or UIET Institute.
2. The duration of Industrial Training/Institutional project work should be at least of 4 months.
3. The tentative date of final viva will be in First week of June 2017, the dates will be notified on UIET website.

**Note:- If any candidate is unable to get the training, he/she has to make a major project in the college, approval for that has to be taken from Head, Faculty of Concerned Deptt. & the project has to be made in the college. The project without approval will not be considered for submission.**

4. Midterm progress report of training approved by the concern supervisor from company/Institute/College, **should be submitted in the format given below.**

Material to be submitted in the midterm training report

- a) Training Confirmation letter issued by the Company/Institution(Photocopy)
- b) Company Profile
- c) Work Progress Report.

**It is Mandatory for final year students to update their training details on the link provided on UIET website before appearing for Mid Term Viva. Without online registration viva and report will not be accepted and stands absent.**

**For Preparation of Final Report Check the Link on UIET Website (6 Month Industrial Training Guideline B.Tech)**

**Mid-Term Training Progress  
Report(6<sup>th</sup> Month)**

**On**

**“TITLE OF THE PROJECT”**

**Submitted in partial fulfillment of the requirements for the award of the  
degree of**

**Bachelor of Technology  
In  
“Branch Name”**



**Submitted by:-**  
“Student name”  
Class roll no

**Submitted to:**  
“Concerned Teacher”  
“Name of Department”

**University Institute of Engineering & Technology  
Maharshi Dayanand University  
ROHTAK – 124001**

## Maximum No. of Pages : 15-20

### a. Arrangement of Chapters

The following is suggested format for arranging the project report matter into various chapters: INDEX

#### 1. Introduction

This chapter must describe introduction about your project. Objective of the project

#### 2. System Requirements

Software and Hardware requirements

#### 3. Software Requirement Analysis

Define the problem

Define the modules and their functionalities

#### 5. Software Design

The design part must include the following items

- DFDs in case of Database projects
- Database Design

For database projects, the report must include the following items.

- E-R Diagrams
- Gantt Chart

#### 6. Coding /Core Module

Consist of coding or code outline for various files

For Database projects, the report consisting of

- Tables – explaining all fields and their data types
- Stored procedures (PL/SQL)

#### 7. Performance of the project Developed (**if Required**)

#### 8. Output Screens

Should include all user interfaces and output screens.

#### 9. Future Work

#### 10. Conclusions

#### 11. References/Bibliography

#### 12. Appendices (if any).

**Note: Contents may be vary from Branch to Branch.**